

BOARD REPRESENTATIVES

The Board may appoint trustees to represent the Board on various external committees, agencies and organizations. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the Division and other organizations.

The Board will determine the terms of reference for each representative. The Superintendent may appoint resource personnel to work with representative and shall determine the roles, responsibilities and reporting requirements of resource personnel.

The following committees/organizations will have Board representation as determined at the annual Organizational Meeting.

The Board representative will provide a report to a subsequent Board meeting.

1. Alberta School Boards Association (ASBA) Zone 2/3

1.1 Purpose of the Association Zones

- 1.1.1 Act as a forum for discussion of relevant, timely and emerging issues identified from individual boards, ASBA Board of Directors, Alberta Education, and other sources.
- 1.1.2 Discuss, and/or develop, policy issues for submission at the Fall General Meeting of the ASBA.
- 1.1.3 Facilitate the development of trustee skills and knowledge.
- 1.1.4 Act on action requests from ASBA Board of Directors.

1.2 Powers and Duties of the Board Representative

- 1.2.1 Attend ASBA Zone 2/3 meetings.
- 1.2.2 Represent the Board's positions and interests at the Zone level.
- 1.2.3 Communicate to the Board the work of ASBA Zone 2/3.
- 1.2.4 Build relationships.

1.3 Representation

- 1.3.1 One (1) trustee; one (1) alternate.

1.4 Meetings

- 1.4.1 As called by ASBA Zone 2/3.

2. Alberta School Council Association (ASCA)

2.1 Purpose of the Association

- 2.1.1 To engage and support parental involvement in public education through School Councils, and to direct parental views and voice into the education system.
 - 2.2 Powers and Duties of the Board Representative
 - 2.2.1 Attend the ASCA Annual Conference.
 - 2.2.2 Communicate to the Board the work of the ACSA.
 - 2.2.3 Build relationships.
 - 2.2.4 Network with other attendees.
 - 2.3 Representation
 - 2.3.1 One (1) trustee.
 - 2.4 Meetings
 - 2.4.1 Annual Conference as determined by ASCA.
- 3. County Centre Management Committee (CCMC)
 - 3.1 Purpose of the Committee
 - 3.1.1 To manage the operations of the County Centre Building.
 - 3.2 Powers and Duties of the Board Representative
 - 3.2.1 Attend CCMC meetings as required.
 - 3.2.2 Represent the Board's positions and interests at CCMC meetings.
 - 3.2.3 Communicate to the Board the work of CCMC.
 - 3.2.4 Build relationships.
 - 3.3 Representation
 - 3.3.1 Board Chair.
 - 3.3.2 Two (2) trustees.
 - 3.3.3 Superintendent and/or designate.<Insert Text>
 - 3.4 Meetings
 - 3.4.1 As called by the Committee Chair.
- 4. Division Probation Hearing Committee
 - 4.1 Purpose of the Committee
 - 4.1.1 To explore opportunities for improved student attendance/ behaviour.
 - 4.2 Powers and Duties of the Board Representative
 - 4.2.1 Decide whether or not to place the student on Division Probation,
 - 4.2.2 Determine the period of probation, and
 - 4.2.3 Determine any specific conditions that it may decide to set beyond those already specified as part of School Probation.

- 4.3 Representation
 - 4.3.1 One (1) trustee, when required.
 - 4.3.2 Superintendent and/or designate(s).<Insert Text>
- 4.4 Meetings
 - 4.4.1 As determined by the Superintendent or designate.
- 5. Leduc County Library Board
 - 5.1 Purpose of the Leduc County Library Board
 - 5.1.1 To exercise governance in the provision of Leduc County library services.
 - 5.2 Powers and Duties of the Board Representative
 - 5.2.1 Attend meetings of the Leduc County Library Board.
 - 5.2.2 Represent the Board's positions and interests at Leduc County Library Board meetings.
 - 5.2.3 Communicate to the Board the work of the Leduc County Library Board.
 - 5.2.4 Build relationships.
 - 5.2.5 Network with other stakeholders.
 - 5.3 Representation
 - 5.3.1 One (1) trustee representing Leduc County.
 - 5.4 Meetings
 - 5.4.1 As scheduled.
- 6. Linkages Committee
 - 6.1 Purpose of the Committee
 - 6.1.1 To discuss interdisciplinary approaches to address student needs.
 - 6.2 Powers and Duties of the Board Representative
 - 6.2.1 Attend meetings of the Committee.
 - 6.2.2 Represent the Board's positions and interests at Committee meetings.
 - 6.2.3 Communicate to the Board the work of the Committee.
 - 6.2.4 Build relationships.
 - 6.2.5 Network with other stakeholders.
 - 6.3 Representation
 - 6.3.1 One (1) trustee.
 - 6.4 Meetings
 - 6.4.1 As called by the Committee Chair.

7. Maclab Centre for Performing Arts Society Board
 - 7.1 Purpose of the Maclab Centre for Performing Arts Society Board
 - 7.1.1 To exercise governance in the operation of the Maclab Centre.
 - 7.2 Powers and Duties of the Board Representative
 - 7.2.1 Attend meetings of the Committee.
 - 7.2.2 Represent the Board's positions and interests at Committee meetings.
 - 7.2.3 Communicate to the Board the work of the Committee.
 - 7.2.4 Build relationships.
 - 7.2.5 Network with other stakeholders.
 - 7.3 Representation
 - 7.3.1 One (1) trustee.
 - 7.4 Meetings
 - 7.4.1 As called by the Committee Chair.
8. Public School Boards' Association of Alberta (PSBAA) Council
 - 8.1 Purpose of the Association Council
 - 8.1.1 The Public School Board Council is a forum for public school boards to discuss issues with an equal voice, to address public education issues on a provincial level to effect change and improvement.
 - 8.2 Powers and Duties of the Board Representative
 - 8.2.1 Attend PSBAA Council meetings as required.
 - 8.2.2 Represent the Board's positions and interests at PSBAA Council meetings.
 - 8.2.3 Communicate to the Board the work of PSBAA Council.
 - 8.2.4 Build relationships.
 - 8.3 Representation
 - 8.3.1 One (1) trustee; one (1) alternate.
 - 8.4 Meetings
 - 8.4.1 As called by PSBAA Council.
9. Second Languages Caucus
 - 9.1 Purpose of the Second Languages Caucus
 - 9.1.1 To promote program offerings in second languages by Boards across the province.
 - 9.2 Powers and Duties of the Board Representative
 - 9.2.1 Attend Second Languages Caucus meetings.
 - 9.2.2 Represent the Board's positions and interests at Caucus meetings.

- 9.2.3 Communicate to the Board the Caucus.
- 9.2.4 Build relationships.
- 9.3 Representation
 - 9.3.1 One (1) trustee.
- 9.4 Meetings
 - 9.4.1 Twice per year, during ASBA FGM and SGM, as called by the Caucus Chair.

10. Technology Committee

- 10.1 Purpose of the Committee
 - 10.1.1 To provide input and advice on Technology in the Division and make recommendations to the Superintendent for action.
- 10.2 Powers and Duties of the Board Representative
 - 10.2.1 Attend Technology Committee meetings as required.
 - 10.2.2 Communicate to the Board the work of the Technology Committee.
 - 10.2.3 Build relationships.
- 10.3 Representation
 - 10.3.1 One (1) trustee.
- 10.4 Meetings
 - 10.4.1 As scheduled.

Legal Reference: Section 61, 68 School Act